

City of Post Oak Bend
City Council Minutes
September 14, 2021 7:00 p.m. ZOOM Virtual Council Meeting

Due to the uptick in recent dangerous and deadly COVID-19 cases, most specifically the Delta variant, in Kaufman County and North Texas, and in accordance with Governor Greg Abbott's COVID-19 disaster declaration, the City of Post Oak Bend held its September 14, 2021 City Council Meeting via ZOOM videoconference to help protect residents, council members and staff against COVID-19 and its surging variants.

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted at the Post Oak Bend City Hall, and on City website www.postoakbend.org within the required time frame. The City Council reserves the right to adjourn to Executive Session on any item authorized by Local Government Code 551.071-551.074.8

1. Call to Order, Pledges and Roll Call

Mayor Alison Novak called the September 14, 2021 Post Oak Bend City Council to order at 7:03 p.m via ZOOM Video /phone conference due to the recent surge in dangerous and deadly COVID-19 cases. Citizens were provided the Meeting ID 848 8636 8642 and the link to join. Pledges to the American and Texas flag were recited.

Council Members Present: Joey Wages, Tom Rogers, Mike Parker, Ronnie Sherrard

Others present: Barbara Bedrick, City Administrator/City Secretary, Chris Cox, Willie Negrete.

2. Approve Minutes of August 10, 2021 City Council Meeting

Motion to approve the August 10, 2021 Post Oak Bend City Council Meeting: Council Member Wages Second: Council Member Parker. Vote: Unanimous

Motion to approve the August 10, 2021 Post Oak Bend City Council Meeting: PASSED

*(At this time, It was noted for the record that the approved agenda had no Item #3. Mayor Novak asked for a motion to revise the numbers to reflect correct numerical order. Motion to revise the numbers of the approved agenda to reflect correct numerical order: Council member Wages Second: Council member Sherrard. Motion passed to revise the numbers of the approved agenda to reflect correct numerical order: PASSED)***

3. Approve Secretary-Treasurer Report (August) and disbursements

The August Secretary-Treasurer Report was provided in advance to Council members to review.

City Secretary Bedrick reported sales tax revenue of \$6,163, and expenses of \$1,864, which included \$935 to Velvin and Weeks and utility expenses of \$523. The August 31st balance sheet reflects a city balance of \$86,751. Council Member Wages asked whether Velvin & Weeks invoice included costs for meeting attendance and drainage. Bedrick said the invoice did include a virtual meeting, and review of city drainage issues. Mayor Novak asked about the Zoom video/audio conferencing service. Fortunately, the tax-exempt renewal took place recently so that it was available for tonight's virtual council meeting.

Motion to approve Secretary-Treasurer Report (August) and disbursements: Council Member Wages. Second: Council Member Parker Vote: Unanimous

Motion to approve Secretary-Treasurer Report (August) and disbursements: PASSED

4. City Administrator Report

Administrator Bedrick expressed appreciation to Council members for their understanding during her knee replacement surgery, recovery and rehab which is ongoing. She provided an update on the upcoming special election, saying the format and deadlines are different than general elections. The City hasn't held a special election in the past 10 plus years. This year, the county hired a new elections administrator who arrived only recently but is doing a great job. County commissioners voted at a meeting today to approve the Kaufman County Joint Election contract the City will consider tonight. Accessory Building Permits: This past month, several residents have requested information on building permits for accessory buildings and shops and a realtor contacted city on plat requirements. Assistance is ongoing. One of the building permits will be for a shop/carport on CR 279. She said she's assisted the homeowner many times, by phone and by email, on his application, documents needed and questions over the the contractor's non-engineered foundation. The City's adopted 2015 International Building Code and the 2015 International Residential Code require engineered foundations for all structures as does the City's third-party plan review team, Bureau Veritas. The owner feared metal prices, he said, would go up before he was approved. The City suggested he check with his homebuilder on soil samples report that he secured from Eric Davis Engineering when building his home. Fortunately, Davis Engineering located the soil test results, and assisted the homeowner with his required foundation plan. Grants: Barbara said she'd send a council link to the BRIC grant webinar if they want to participate.

5. Public Comments (allowed later in meeting)

6. Consider and ratify City of Post Oak Bend contract with Kaufman County Elections Division for November 2, 2021 Special Election

Motion to ratify the City of Post Oak Bend contract with Kaufman County Elections for \$713.20 to Kaufman County for November 2 Special Election: Council Member Parker Second: Council Member Sherrard Vote: Unanimous
Motion to ratify the City of Post Oak Bend Contract with Kaufman County Elections Division for City to pay \$713.20 to Kaufman County for November 2 Special Election: PASSED

7. Discussion/Update: FM 987 Drainage Ditches/Culverts (Council Member Joey Wages)

Council Member Joey Wages provided a brief update on FM 987 culverts and ditch drainage issues, but explained he is waiting on further response from TxDOT. Wages said that if the state was completely re-surfacing FM 987 through the City then TxDOT would have replaced metal culverts with concrete and added concrete culverts for roads without culverts. Ditches remain an issue and he plans to discuss further.

8. Discussion: Part-time City Code Inspection (Council Member Ronnie Sherrard)

Council Member Ronnie Sherrard discussed how hiring a retired building codes inspector he has talked to could benefit the City by helping to catch those in violation of city building codes and ordinances earlier. He said he spoke with the former inspector about spending two days a month driving the City in search of any violations. Sherrard said the inspector would not need city insurance coverage because he will not be going onto property locations, speaking personally to residents nor issuing citations. Sherrard said he will draw up a spreadsheet with categories for the inspector to look out for such as new culverts without permits, non-permitted foundation work, non-permitted residences, accessory buildings and shops. He said he would like to get input for the spreadsheet from council members and the city secretary. The former inspector will use this spreadsheet to record what he finds, and record addresses which he will provide to Sherrard twice a month. Council member Parker said this could be a good way to prevent the City finding out about construction after a home or building is already up. Brief discussion followed and Sherrard said he would have the former inspector come to a council meeting to discuss how this would work.

9. Consider and approve date for City Budget Workshop -FY 2021-2022, Public Hearings Date

Mayor Novak asked Barbara for an update. Barbara said the budget public hearing notices in the local newspaper are state-required 15 days before they are held. With local newspaper publishing weekly, Tuesday, Oct. 5th, would be the earliest date. Budget workshop can be held on Sept. 28th if that works for council. Mayor Novak recommended the Sept. 28th budget workshop. Novak also recommended the October 5th date for the two public hearings.

Motion to approve 7 p.m. September 28 for the FY2021-2022 Budget Workshop and the 7:00 p.m. and 7:30 p.m. October 5th dates and time: Council Member Parker Second: Council Member Rogers Vote: Unanimous

Motion to approve 7 p.m. September 28 for the FY2021-2022 Budget Workshop and October 5, 2021 as the date for the two public hearings, at 7:00 p.m. and 7:30 p.m.: PASSED

Mayor Novak returned to Item 5. Public Comments, and invited Mr. Cox to give his comments. Mr. Cox, who has an application in for a shop/carport pending his engineered foundation plans, said he thinks there should like be a more simple process for getting an accessory building /shop permit. He thanked the city for helping him complete the application list over the last two weeks.

10. Consider items for October Agenda – No items recorded.

11. Adjournment

Motion to adjourn the September 14, 2021 City Council Meeting: Council Member Rogers Second: Council Member Wages The September 14, 2021 City Council Meeting adjourned at 7:52 p.m.

ATTEST:

APPROVED:

Barbara Bedrick

Barbara Bedrick
City Administrator-City Secretary
City of Post Oak Bend

Alison Novak
Mayor
City of Post Oak Bend

** Agenda Items renumbered, will change from posted agenda)