

City of Post Oak Bend
City Council July 14, 2020

OPEN MEETING: VIA TELEPHONIC & VIDEO CONFERENCE OPEN MEETING

Notice was given in accordance with order of the Office of the Governor issued March 16, 2020, the City Council of Post Oak Bend would conduct its July 14, 2020 regular meeting via ZOOM open meeting to comply with Governor Abbott's Executive Orders and to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the coronavirus COVID-19.

MINUTES

1. Mayor Hank Warden called the July 14, 2020 City Council Meeting (ZOOM Videoconference) to order at 7:01 p.m.

2. Pledges of Allegiance to the U.S. Flag and the Texas Flag were recited by all.

3. Present: Mayor Warden, City Council Members Joey Wages, Alison Novak, Mike Parker
Council members not present: Ronnie Sherrard, Dr. Stephen McMahon Also present: Barbara Bedrick, City Secretary

4. Consider and Act to approve Minutes: June 9, 2020 City Council Meeting

Motion made to approve the June 9, 2020 City Council (ZOOM videoconference) Minutes: Council Member Wages Second: Council Member Parker In Favor: All Opposed: None
Motion to approve June 9, 2020 City Council Minutes: PASSED

4. Consider and Act to approve June 2020 Financial Report and disbursements – Finance Officer Dr. Stephen McMahon and City Secretary Barbara Bedrick
In Finance Officer McMahon's absence Mayor Warden noted June gross profit was \$8,921. Council Member Novak asked about the COVID-19 CRF. City Secretary Bedrick responded City Council voted to authorize her to pursue application for a CARES ACT federal grant for COVID-19 Zoom meetings expenses, facemasks, hand sanitizers, thermometers, plastic protective measures and other opportunities. Barbara reported she calculated franchise fees received as of June 30 totaling \$27,291. Sales tax income received: \$28,097.
Motion to approve June 2020 Financial Report and disbursements: Council Member Wages
Second: Council Member Novak In Favor: All Opposed: None
Motion to approve June 2020 Financial Report and disbursements: PASSED

6. Consider and Accept City Secretary Report

City Secretary Bedrick updated Council Members

- o 7/10 Governor's COVID-19 Disaster Declaration extended (Social Distance, 10-people gathering)
- o 7/11 – Governor issues executive order all Texans wear face coverings note & mouth public places
- o 6/25 – Governor paused plans to open Texas
- o Website COVID-19 resource information for residents
- o County COVID testing update: More tests could be limited, unless county steps up to coordinate testing, personnel, lab transportation which has been handled in past by state.
- o COVID-19 latest: County -971 positive cases, 4 deaths, 1 probable. Dallas-31,525, Rockwall-433, Ellis-1,150, Van Zandt-182, Henderson-256
- o City's Coronavirus Relief Fund certification & required initial documents submitted
- o City Map: Provided annexation ordinances, metes and bounds to Bison-Creek, maps showing boundaries over past 40 years
- o Partnered w/ Rose Hill SUD: new property owners requests/CR 280. 2 pursuing builder & plans, 2 bores to be made under CR 280 and CR 281
- o Pebble Creek Subd.- responded to buyer under contract on adding 2nd structure for son, worked with Michael Macalik/PBC re; deed restrictions, and city code. 2nd structure for son not allowed
- o Council Member Sherrard's request: Contact Rose Hill re: damage done to Kandy Lane, water line under street. Rose Hill SUD said damage was done by construction company repairing CRs 279, 277. RHSUD allowed company to use fire hydrant at back of Kandy Lane, trucks damaged street, Barbara requested in future Rose Hill disallow use of said hydrant. 2 others exist on CR 279 or CR 277.

Council Member Wages asked would the water department be liable for the damage. Barbara said she would reach out to TML.

7. Citizen Comments – There were none.

9. Discuss and Act on an agreement to hire Velvin and Weeks to perform City Road & Drainage Infrastructure Study for \$10,000 expense, and City Core Samples at \$15,000 expense (Feb. 2020)

Tyler Hendrickson was not able to make the meeting because a special called meeting of Crandall tonight on development. He's city engineer.

Vote to table until next meeting when Tyler Hendrickson, Velvin & Weeks can join via Zoom: Council Member Wages Second: Council Member Novak In Favor: All Opposed: None

Tyler's City Road & Drainage Infrastructure flow chart can be considered at that time. Agenda Item 9 tabled. Moved to August agenda.

9. Consider, Discuss and Act on revised road repair option estimates for CR 277 and CR 280

Four road estimates were presented to council to consider. City Secretary briefly explained. Two would utilize hot mix asphalt. Two would build up road base and add crushed concrete or reclaimed asphalt. Grading and blading would be done on most of them. Following brief discussion, a vote to table until next meeting for further review and consideration: Council Member Parker

Second: Council Member Wages All in favor, none opposed.

No action taken, Item moved to next council meeting.

10. Consider, Discuss and Act on COVID-19 CARES Act city remote communication – cell phone/service

Council discussed the importance of getting this remote communication in place. City Secretary Bedrick provided proposals with various service plans and phones. The cell phone is an expected expenditure to be covered by the Covid-19 Relief Funding.

Motion to purchase a \$65 AT&T service plan and iPhone 11 for COVID-19 remote communication: Council Member Novak Second: Council Member Parker All in favor, opposed none.

Motion to purchase the \$65 AT&T Service Plan and iPhone 11 for COVID-19 remote communication: PASSED

10.5 Mayor Warden moved to Agenda Addendum Item to consider and vote on a variance for a new property owner on CR 280 who desires to place a temporary box container on property to store mowing and other related equipment. City Secretary said city code doesn't allow but council could consider variance. Council discussed, and decided a variance could be granted for one year only. Council Member Wages asked if there would be a fine if it's not removed after one year. Mayor Warden said there would be.

Motion to approve the temporary variance for one year for box container storage on CR 280: Council Member Wages Second: Council Member Parker In Favor: All Opposed: None

Motion to approve temporary variance for one year for box container storage to be placed back on property for storage: PASSED

11. Exit regular council meeting into Executive Session as authorized by Texas Government Code, Sections 551.071(Consultation with attorney) and 551.074 (Personnel Matters) at 7:55 p.m.

12. Resume regular council meeting at 8:01 p.m.

13. Take action on executive session items reviewed: No action taken.

14. Adjournment

Motion to adjourn: Council Member Wages Second: Council Member Parker

The July 14, 2020 council meeting was adjourned at 8:01 p.m.

ATTEST:

Barbara Bedrick
City Secretary
City of Post Oak Bend

APPROVED:

Hank Warden
Mayor
City of Post Oak Bend