

City of Post Oak Bend

Minutes

City Council Meeting Tuesday, April 14, 2020

Via Zoom Telephonic and Video Conference per Texas Governor Greg Abbott Executive Order

1. Call To Order – Mayor Hank Warden called the April 14, 2020 City Council Regular Meeting to order at 7:00 p.m. via Zoom telephonic and video conference according to Texas Governor Greg Abbot's Executive Order. Present: Council Members Joey Wages, Ronnie Sherrard, Alison Novak, Mike Parker and Dr. Steve McMahon (shortly after 7 p.m.) Also Present: Barbara Bedrick, City Secretary All present recited the pledge of allegiance.

2. Consider and Act to Approve: Minutes, March 13, 2020 Regular Council Meeting

Motion to approve minutes: Council Member Parker Second: Council Member Novak In Favor: All Opposed: None Motion to approve March 13, 2020 Council Meeting Minutes: PASSED

Minutes, March 30, 2020, Emergency Council Meeting

Motion to approve minutes: Council Member Wages Second: Council Member: Dr. McMahon In Favor: All Opposed: None

Motion to approve March 30, 2020 Emergency Council Meeting Minutes: PASSED

3. Consider and Act to approved March Financial Report & Disbursements

Mayor Warden said council received prior to meeting. Council Member Novak asked about contractor payments. City Secretary Bedrick said March payments were Bureau Veritas for plan review and inspections.

Motion to Approve March Financial Report & disbursements: Council Member Sherrard Second: Council Member Wages In Favor: All Opposed: None Motion to approve March 2020 Financial Report and disbursements: PASSED

4. Consider and approve Secretary Update Report

City Secretary Bedrick updated Council on the current COVID-19 status and its impact, reporting she had been frequently posting safety recommendations online, and COVID-19 Texas and local updates. On March 12, 2020, Texas Governor Greg Abbott issued a proclamation certifying that COVID-19 poses an imminent threat in the state and declared a state of disaster for all 254 counties in Texas on the same day President Trump declared the COVID-19 global pandemic a national emergency. CDC issued social distancing guidelines and against groups over 10 or more. Mayor Warden also issued a disaster declaration on March 31, Governor Abbott issued an Executive Order implementing Essential Services and Activities Protocols for the entire state of Texas to minimize non-essential gatherings and in-person contact with people who are not in the same household. On April 12, Governor Abbott issued a proclamation extending his March Disaster Declaration for all Texas counties in response to COVID-19. Texas cases update as of April 14, 2020~ Of 133,226 tested, 3,906 tested positive for COVID-19 in 178 Texas counties. e tested. To date, 278 persons have lost their lives to the virus. In Kaufman County, there have been 28 cases of COVID-19 reported, of which most have been reported in Mesquite/Forney. The City of Post Oak Bend is working remotely to respond to requests. She contacted TML on Governor Abbott's proclamation suspending provisions of the Texas Election Code to allow political subdivisions to postpone their 2020 local elections. This means local governments may postpone May 2, 2020 elections until November 3, 2020. The City has worked with third parties on CR 280 subdivision, and met with three new residents on building permits, requirements, etc.

5. Citizen /Public Comments: There were no emails received prior to meeting.

6. Consider and Act on City Ordinance ordering the General Election scheduled for May 2, 2020 be postponed to Tuesday, November 3, 2020

Mayor Warden said an official vote was needed to postpone council elections, due to COVID-19. City Secretary Bedrick reported that Kaufman County, which conducts Post Oak Bend City elections, has already cancelled elections, postponing until November 3, 2020 which tracks with Governor Abbott's proclamation on elections.

Motion to postpone city elections set for May 2, 2020 to the next uniform election date of November 3, 2020 due to COVID-19 pandemic and virus spread per Texas Governor Abbott proclamation: Council Member Sherrard Second: Council Member Wages In Favor: All Opposed: None

Motion to postpone May 2, 2020 City Council Elections to November 3, 2020 per Governor Abbott's Executive Order, and Kaufman County postponement: Council: PASSED

7. Consider and Act on approving CR 280 minor subdivision plat by SAR & Associates

Mayor Warden said there were four lots being divided on CR 280. City Secretary Bedrick reported that Velvin & Weeks engineer Tyler Hendrickson had provided his written professional approval of the 6.9 acre subdivision. Plat and letter were provided to Council prior to meeting for review. Council Member Parker asked if the engineer approved a drainage plan. He said he was concerned about impact on area. Council Member Wages agreed a drainage plan was needed because of possible impact on other homes and roads. All lots will have access to CR 280 as they front on the road. Council Member Sherrard said he thought it would be good to see a drainage plan to see where water drains so it doesn't create a situation like that on Kandy Lane.

Motion to approve CR 280 SAR & Associates Subdivision Plat: Council Member Novak Seconded by Council Member Dr. McMahon. In Favor by individual vote: Novak, McMahon By voice, opposed: Council Members Wages, Sherrard and Parker. Motion: FAILED

Council Members Parker, Sherrard and Wages said they'd like to see a drainage plan before moving forward to approve the plat. City Secretary Bedrick said she would contact the engineer and developer.

8. Consider and Act to approve road material purchases for pothole repairs – Council Member Ronnie Sherrard

Mayor Warden asked Council Member Sherrard to speak. Sherrard said he thought the City could repair the smaller potholes. He volunteered to pick up city's road materials and get volunteer help to distribute. He said this could keep costs down since labor and equipment weren't needed. Sherrard said he thought it would take up to \$5,000 to repair the potholes.. A ton of asphalt cold mix will cost \$110, he said. Mayor Warden said he thought the Council should consider spending \$2,000 on CR 277, 278, 279, 280 and 281 potholes. Mayor Warden asked for a motion to approve \$2,000 in road materials. Council Member Novak said she didn't think the city council should be putting out road materials in potholes because that wasn't the right way to do it.

Motion to approve City's purchase of up to \$2,000 in asphalt cold mix to repair potholes on CRs 277, 278, 279, 280 and 281: Council Member Wages Second: Council Member Parker By individual voice vote: In Favor: Sherrard, Parker, Wages and Dr. McMahon Opposed: Council Member Novak.

Motion to approve City's purchase up to \$2,000 in asphalt cold mix to repair potholes on CRs 277, 278, 279, 280 and 281: PASSED

Before agenda item 9, the mayor was briefly disconnected. Upon return, he motion on Item 9.

9. Consider and Act on municipal CPA firm to conduct state statute required annual municipal audit, per Local Government Code, Chapter 103.001

Motion to approve municipal CPA firm reviewed to conduct state statute required annual municipal audit per Local Government Code, Chapter 103.001: Council Member Sherrard

Second: Council Member Parker In Favor: All Opposed: None Motion to approve Municipal CPA Firm to conduct state statute required municipal audit: PASSED

10. Consider and Act on mowing estimates for city road right-of-way

Mayor Warden said he had asked County Commissioner's office to get him a quote on mowing city roads three times a year. Estimate was \$2,400 for three cuts. The City wants to obtain at least two other mowing quotes before voting. Mayor Warden tabled Item 10.

11. Adjournment – Motion to adjourn April 14, 2020 Council Meeting via Zoom Conference: Council Member Wages Second: Council Member Dr. McMahon Meeting was adjourned at 7:50 p.m.

Approved:

Hank Warden, Mayor
City of Post Oak Bend

Attest:

Barbara Bedrick, City Secretary
City of Post Oak Bend