CITY OF POST OAK BEND Pool Permit Instructions

Steps to obtain a pool permit are listed here.

1. Complete the Swimming Pool Permit Application

2. Submit sets of plans and specifications (Site Plan, Pool, Electrical & Plumbing)
2 (A) Include a site plan showing where the pool will be located, distance from house, and property lines, and in relation to OSSF system

3. Email the application and all plans to city at <u>admin@postoakbend.org</u>.

4. Complete contractor registration forms for applicable contractors, including builder, electrical, plumbing, etc... and email to City at <u>admin@postoakbend.org</u>.

5. Fees: Permit and/or Contractor: After consultating with Post Oak Bend designee, you may set an appointment to deliver permit fees to City Hall at 1175 CR 278, Kaufman, Texas 75142 (actually in Post Oak Bend) or mail the permit fees to the City of Post Oak Bend, PO BOX 746. Kaufman, Texas 75142.

5 (A) After consultation, you may also put fee payments in an envelope and slide it in the City's door slot. Please remember to call or email when your permit fees have been delivered so plan review can be expedited.

Thank you!

The City of Post Oak Bend