

MINUTES
Regular City Council Meeting
City of Post Oak Bend, Texas

Date/Time: Tuesday, January 11, 2022, at 7:00 pm

Location: City Hall – 1175 CR 278

1. Call to Order, Pledges of Allegiance
Meeting was called to order by Mayor Novak at 7:00 pm. Pledges to the American and Texas flag were recited.
2. Roll Call
*Present- Mayor Novak, CM Rogers, CM McMahan, CM Cox and CM Parker.
Absent – CM Sherrard.*
3. Citizen Comments:
No citizens requested to speak
4. Approval of Minutes
*Motion to approve minutes from December meeting “as presented” by CM McMahan.
Second by CM Rogers. All in favor except CM Parker (abstained). Motion passed.*
5. City Secretary Update – Councilmember Parker
CM Parker (acting as City Secretary) gave council update on pool permit issued for 1266 Country Bend. Interlocal Agreement and Road Maintenance Agreement was delivered to the County. Money was escrowed for road maintenance. Quickbooks Online has not been ordered yet. Waiting on call from city auditing firm to verify which version we need. CM Parker informed council that he has been unable to locate FY 2020-2021 accounting records on the city computer. Will reach out to former City Secretary Barbara Bedrick and see if she can be of any assistance.
6. Financial Report for December – Councilmember Parker
Motion to approve financial report by CM Rogers. Second by CM McMahan. All in favor. Motion passed.
7. Presentation to Council by Jerry Frazier and discuss/take action regarding refund of building permit fees possibly charged in error (tabled last month).
Mr. Frazier was unable to attend. Motion to table by CM McMahan. Second by CM Rogers. All in favor. Tabled.
8. Request by Janna Prinz and Catherine McCreary for variance from City Ordinance 25 regarding the potential division of property located at 5688 CR 277 into two lots.

Discussion by telephone with Ms. Prinz. She requested a variance for Ordinance 25 which would require a plat to subdivide the property.

9. Discuss and take action if necessary on request by Janna Prinz and Catherine McCreary for variance from City Ordinance 25 regarding the potential division of property located at 5688 CR 277 into two lots.
Motion to deny variance but to refund to landowner any plat fees not charged back to City by Velvin and Weeks by CM Rogers. Second by CM Cox. All in favor. Motion passed.
10. Discuss and take action if necessary on potential citizen committee for local events – Mayor Novak
Discussion item only. No action.
11. Discuss and take action if necessary on search for new city secretary.
Discussion on search for new secretary. Review of job description provided by Mayor Novak. Motion by CM Rogers to approve the job description and post the job opening on TML website, city website and city Facebook page. Second by CM Cox. All in favor. Motion passed.
12. Discuss and take action if necessary on adoption of new city logo.
Motion to adopt new logo and letterhead by CM Rogers. Second by CM McMahan. All in favor. Motion passed.
13. Discuss and take action on resolution adopting the Kaufman County Hazard Mitigation Plan.
Motion to adopt the current Kaufman County Hazard Mitigation Plan by CM Parker. Second by CM Rogers. All in favor. Motion passed.
14. Discuss possible future annexation of abandoned cemetery located on CR 279 across from intersection with Brooks Ln.
Discussion item only. No action.
15. Council requests for February agenda.
*CM McMahan – Explore hiring someone to clean city hall, action item on moving forward with joint parking lot agreement with New Hope Baptist Church, discuss and take action on enforcement of Ordinance 34A.
CM Rogers – Discussion and possible action on potential Code Inspector.*
16. Adjourn
Motion to adjourn by CM Rogers. Second by CM Cox. All in favor. Motion adjourned 8:24 pm

Approved 2/8/2022:



Alison Novak- Mayor